Printing from Library computers

Print from: Library Computer

- PRINTING IS NOT AVAILABLE FROM TABLETS OR MOBILE DEVICES.

1. Log in with your Net ID & password.

   Visitors: Follow the instructions on the computer monitor to log in using a visitor account.

   Don't want to log in? Our quick access computers are available for use without a user name and password.

2. Send print job by selecting Print in the program you are using

3. Choose Printer
   - Black & White: cicada\blackandwhite
   - Color: pss2\librarycolor

4. Click Print

5. Go to Print Station

Pay with:

CatCard

1. Go to any nearby print station in the library
   B&W: Six stations on the 1st floor & one station on other floors. (100 page limit per job, $0.03 per side)
   Color: Station is located on the North side of 1st floor. (20 page limit per job, $0.50 per side)

2. Swipe Cat Card. Students taking 7 or more credits receive $7.50 in black and white printing money!

3. Select your document(s) from on-screen list.
   * If you logged in with your NetID, it will appear in the owner column.

4. Click Print.

5. Your document will print at the adjacent printer.

Cash/Credit

- Credit & Debit cards accepted for amounts over $5.00.

1. Go to Cash Print station located at the Service Desk (Library front desk).

2. Select your document from on-screen list
   * If you logged in with your NetID, it will appear in the owner column.

3. Click Print

4. Staff will accept your payment and give you your document(s).